

Section	Policy No. 1.06.01
Policy Title: Accessible Bus Stop	Page 1 of 3
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Approved By: Management Committee	Policy/Page Replaced: n/a Policy Amended: n/a
Dave Ferdinand, Chairman    Kelli Fairless, Executive Director	

## Valley Regional Transit ADA Accessible Bus Stop Policy

### Background

In an effort to create more visible, timely and safe access to the fixed-route bus services, Valley Regional Transit (VRT) transitioned from a flag stop system to a formal bus stop system in October 2008. This process included the implementation of 860 bus stops system-wide. An engineering analysis was conducted to determine the safest location for each bus stop. Stops were chosen based on several technical factors including: accessibility, passenger safety, traffic safety, and spacing between stops.

Some of the bus stops have factors which create an inaccessible path of travel. This leads to hardship for some persons with disabilities to access the transit services. VRT developed the policy below to allow qualified individuals to flag the bus down when such circumstances arise.

### Statement of Policy

VRT will allow qualified individuals to flag down the bus at *safe* and *accessible* locations along fixed-route transit services. Qualifications for evaluation will be determined based on whether the individual's disability prevents them from accessing the transit service at the fixed-stop location.

### Procedure

Beginning April 7, 2009 Valley Regional Transit will implement the policy and procedures to allow qualified individuals to flag down bus operators when the nearest bus stop is determined to be inaccessible.

VRT will be the qualifying agency. The Flag Stop Qualification document will be provided to the patron. A member of the VRT staff will review both this policy document and the Flag Stop Qualification document with the patron. Upon signing the Flag Stop Qualification document, the patron will be provided a designated orange flag to utilize when flagging down the bus. To go through the qualification process, please call 345-RIDE (7433).

This is an interim policy that will be in force until such time as bus stops become ADA accessible.

Note: Paratransit door to door service is available to those who qualify through an application process. For information on Paratransit service call (208)345-1234 for the Boise service area and call (208)846-8547 ext. 4224 for the Nampa service area.

Flag Stop Qualification Document

\_\_\_\_\_ has a disability that qualifies him/her to utilize the ValleyRide Bus System as a Flag Stop System while improvements are being made to the current fixed route bus stops.

Terms of Agreement

1. When possible, Patron will position themselves within 20 feet of an established bus stop.
2. Patron will visibly display the orange flag as prominently as possible for the Bus Operator.
3. Bus Operator will pull as close to the flag stop request as safely possible.
4. Patron may have to move to the pullover location of the Bus.

By signing this agreement, both the Agency and Patron state that they have read the policy and agree to the Terms of the Agreement.

Agency: \_\_\_\_\_

Patron: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Location of Courtesy Bus Stop Requested:

\_\_\_\_\_

Note: You will receive an ADA Accessible Bus Stop Policy ID card in the mail. Please sign this card and carry it with you.

The following locations are available for patrons to receive/pick up flag.

Location	Address	Contact Person	Contact Number	Contact Email
Boise Operations	4788 S. Orchard St Boise, Id, 83705	Donna Hill	(208)336-1019 ext.4106	dhill@valleyride.org
Health and Welfare-Boise	1720 Westgate Dr. Suite D Boise ID 83704	Carolyn Hiatt	(208)-334-6874 or (208) 334-6700	HiattC@dhw.idaho.gov
Health and Welfare-Nampa	823 Parkcentre Way Nampa, Id, 83651	Miren Vicandi	(208)455-7251	
<b><i>Home-Please fill in the remaining columns and highlight</i></b>				
ICBVI	341 W WASHINGTON ST, BOISE, ID, 83702	Receptionist – Front Desk	(208)-334-3220 ext 0	bjain@icbvi.idaho.gov
Idaho Office of Refugees	1607 w Jefferson St Boise, Idaho 83702	Patty Haller	(208) 336-4222	phaller@idahorefugees.org
LINC	1878 W. Overland Rd. Boise Idaho 83705	Todd Wilder	(208)-336-3335	TWilder@lincidaho.org
Nampa Operations	1616 Industrial Rd. Nampa, ID 83687	Deanna Locklear - Operations Manager -	(208)-461-4974	<a href="mailto:deanna.locklear@firstgroup.com">deanna.locklear@firstgroup.com</a>
IDVR-Boise	3350 Americana Terrace, Suite 210,	Syndi Jackson	(208)334-3650	Syndi.jackson@vr.idaho.gov
IDVR-Meridian	600 E. Watertower St., Suite B,	Larry Rezendes	(208)888-0648	Larry.rezendes@vr.idaho.gov
IDVR-Nampa	1204 8 <sup>th</sup> Street South,	Dana Mather	(208)465-8414	Dana.mather@vr.idaho.gov
IDVR-Caldwell	3110 E. Cleveland Blvd, Suite A7, ,	Socorro Pastor	(208)454-7606	Socorro.pastor@vr.idaho.gov
Valley Regional Transit	830 N. Main Suite 230, Meridian Idaho	Jennifer Smith	(208)345-RIDE (7433)	jmsmith@rideline.org

Patrons preferred place of pick up (if request is by mail-please indicate on form):

\_\_\_\_\_

**This list will be made available on the VRT website and will be updated as additional locations are identified.**